

WEDNESDAY PROGRAM APPLICATION CHECKLIST

Dear Prospective Family,

Applications for the 2025-2026 school year should be received **by April 4th, 2025**. Applications received past this date will be reviewed depending on availability. You may expect a response to your application by the end of April.

The following documents should be submitted with your application:

- Application form
- 2 latest school reports for children entering Year 1 to Year 6 (born in 2019 or earlier)
- Teacher rating form from current class teacher for children entering Year 1 to Year 6.
- Sample of child's in-class writing for children entering Year 3 to Year 6.
- If your child does not currently attend a school in English, a letter explaining your reasons for applying to our Wednesday program.

For primary students living locally, a short assessment of the child's level in English may be requested.

In order to be accepted in our Wednesday classes at the primary level (Year 1 and above), students must be able to follow the class program in English, so the child must have a sufficient level both in oral and written English. Classes are taught to a native English standard, following the guidelines of the British national curriculum.

REGISTRATION

Once a space has been confirmed for your child, you should return the following in order to secure your child's space in our school:

- 600€ registration fee payment (payable by check or bank transfer to SARL E.I.M., bank details attached)
- Copy of your child's passport, birth certificate or ID card

For any further questions, you may contact our Principal:

Ms Anne Claire Malherbe

E-mail : principal@malherbe-school.com

Phone number: +33 (0)1 39 76 47 37

			
RELEVÉ D'IDENTITÉ BANCAIRE			
Titulaire SARL E.I.M.			
Domiciliation SG ST GERMAIN LAYE ENTR (01867) 2 RUE DE LA REPUBLIQUE 78105 SAINT-GERMAIN-EN-LAYE			
Référence bancaire			
Code banque	Code guichet	N° compte	Clé RIB
30003	01867	00027000474	54
IBAN : FR76 3000 3018 6700 0270 0047 454 BIC-ADRESSE SWIFT : SOGEFRPP			

MIS WEDNESDAY PROGRAM APPLICATION FORM

Student name in full

Date of birth/...../..... Place of birth

Day Month Year

Applicant's
photo

For which grade are you applying.....

Nationality:

Language(s) spoken at home:.....

Home address

Parent/Guardian 1:
 (First name) (Family name)

Mobile number:
 email:.....@.....

Nationality: Mother tongue:
 Profession – organization Position
 Business address Tel:

Parent/Guardian 2:
 (First name) (Family name)

Mobile number:
 email:.....@.....

Nationality: Mother tongue:
 Profession – organization Position
 Business address Tel:

The above information may be used to create a School Directory for internal use only: ☐ Yes ☐ No

Child lives with (check where applicable)

☐ Both parents living together ☐ Both parents alternately ☐ Mother ☐ Father ☐ Legal guardian

List Siblings:

Name: Age..... Name: Age.....
 Name: Age.....

ATTENDANCE (please tick chosen option)

	FULL DAY with school meal included 9:00AM-4:00PM	Mornings only* 9:00 – 11:45	Afternoons only ** 1:15-4:00pm
Wednesday			

* Lunches are only available for students staying full days.

** The half-day afternoons option is only available for primary students (Year 1 and above)

How did you hear about Malherbe International School?

EDUCATIONAL DETAILS:

Has the child ever been tested for possible learning problems? If so, please indicate details

.....
.....

Name/address of current school:

.....
.....

Director/Principal's full name:

Telephone #:

Email:

Name (s) of previous school(s) attended	Location	Year attended and grades:
.....		
.....		

.....
.....

I give MIS permission to contact my child's current/previous schools if necessary.

☐ Yes ☐ No

HEALTH and WELL-BEING:

Does the child have any special physical, emotional or psychological needs? Please explain:

.....
.....

Special dietary requirements:

☐ No pork ☐ No meat ☐ No meat or fish

☐ Other:.....

Allergies:

ENGLISH PROFICIENCY:

Has your child ever attended a school where English was the primary language of instruction?

☐ Yes ☐ No

Has your child ever been enrolled in an English/bilingual program:

☐ Yes ☐ No

Please give a quick description of your child's formal exposure to English in school (include number of years, and hours/week enrolled in an English program):

.....
.....
.....

Please give details of any other exposure your child has to English outside of school, for instance at home or through extracurricular activities:

.....
.....
.....

STUDENT INTERESTS/HOBBIES :

.....
.....
.....

ENGLISH TEACHER EVALUATION FORM FOR STUDENTS, RECEPTION - YEAR 6

(To be completed by the applicant's English teacher)

We appreciate your cooperation in completing this form. Please be candid about the student's language skills, academic ability, attitude to learning and behaviour. Your comments will be helpful in deciding if this programme is a good match for the student.

Name of candidate: Current grade/year group:

Current school: Number of years at school:

English Teacher name: Curriculum taught:

Texts studied this year :

English level (please tick):

☐ NATIVE

☐ NON-NATIVE (Number of months/years the candidate has studied English:.....)

Does the candidate study in other languages besides English? ☐ YES ☐ NO

If yes, what is the nature of the program? (bilingual, pull-out, Saturday classes, etc)

CLASSROOM EVALUATION

Please tick the appropriate box that reflects your observation and judgement.

Academic Qualities	Outstanding	Good	Requires improvement	Inadequate
Effort in class				
Participation in class				
Models appropriate behaviour				
Respectful to adults and peers				
Presentation of work				
Completes work in a timely manner				
Manages personal belongings				
Completes homework				
General ability in Maths				

Please provide details of any behavioural concerns or any other information that could be beneficial:

.....
.....

FLUENCY IN ENGLISH

Please tick the appropriate box that reflects your observation and judgement.

Social Development & Attitude to Learning	Exceeding	Meeting	Partially Meeting	Not meeting
Oral expression				
Listening skills				
Reading fluency				
Reading comprehension				
Written expression				
Spelling, punctuation & grammar				

Any further comments:

.....

.....

.....

WELL-BEING AND SUPPORT

Does the candidate have any special interests or talents?

.....

.....

Are there any disciplinary concerns for this candidate?

.....

.....

Has this child been recommended for an IEP (Individual Education Plan) or a gifted programme? ☐ YES ☐ NO

If yes, please supply further details / attach a copy of the IEP to this form.

.....

Has this child repeated or skipped a year? If yes, please provide details:

.....

I recommend this student for admission to Malherbe International School (please circle where appropriate):

STRONGLY

WITH RESERVATIONS

DO NOT RECOMMEND

Name of teacher:Signature:

Email:Telephone:

This form is confidential and must not be submitted by the family of the candidate. Please post or scan and email this form directly to:

Ms Anne-Claire Malherbe, principal@malherbe-school.com

Malherbe International School, 19 Rue du 11 Novembre 1918, 78110 Le Vésinet, France