

### WEDNESDAY PROGRAM APPLICATION CHECKLIST

Dear Prospective Family,

Applications for the 2022-2023 school year should be received **between January 10<sup>th</sup> and March 25<sup>th</sup> 2022**. Applications received past this date will be reviewed depending on availability.

The following documents should be submitted with your application:

- Application form
- 2 latest school reports for children entering Year 1 to Year 6
- If your child does not currently attend a school in English, a letter explaining your reasons for applying to our Wednesday program.
- A letter of recommendation from current class teacher for children entering Year 3 to Year 6.
- Sample of child's in-class writing for children entering Year 3 to Year 6.
- We do not have any admission requirements for children entering at the pre-primary level (born between 2020 and 2018).

For primary students living locally, a short assessment of the child's level in English may be requested.

In order to be accepted in our Wednesday classes at the primary level, students must be able to follow the class program in English, so the child must have a sufficient level both in oral and written English. Classes are taught to a native English standard, following the guidelines of the British national curriculum.

Applications will be confirmed shortly after receiving the required documents.

#### REGISTRATION

Once a space has been confirmed for your child, you should return the following in order to secure your child's space in our school:

- Fees document signed
- For self-funded families: 500€ entry fee payment
- Copy of your child's passport, birth certificate or ID card

For any further questions, you may contact our Principal:

Ms Anne Claire Malherbe

E-mail : [principal@malherbe-school.com](mailto:principal@malherbe-school.com)

Phone number: +33 (0)1 39 76 47 37

SCHOOL BANK DETAILS:



RELEVÉ D'IDENTITÉ BANCAIRE

Titulaire  
SARL E.I.M.

Domiciliation  
SG ST GERMAIN LAYE ENTR (01867)  
2 RUE DE LA REPUBLIQUE  
78105 SAINT-GERMAIN-EN-LAYE

Référence bancaire

Code banque	Code guichet	N° compte	Clé RIB
30003	01867	00027000474	54

IBAN : FR76 3000 3018 6700 0270 0047 454  
BIC-ADRESSE SWIFT : SOGEFRPP